



RENT PAYMENT PROCEDURES

1. ONLINE PAYMENTS

There is a \$2.00 convenience fee in addition to the rent.

A. E-Check - (\$2.00 charge) Enter your routing and account number to pull your rent directly from your checking or savings account

Payment must be full balance due or system will reject.

B. Credit Card/Debit Card - Charge your rent to your credit or debit card; earn points or pay over time. There is an online payment fee affiliated with any Credit Card payments:

- \$17 for rent up to \$900
- \$27 for rent between \$900.01 and \$1250
- \$37 for rent between \$1250.01 and \$3000 (max \$3000 per transaction)

2. ELECTRONIC CASH PAYMENTS

If tenants pay with a money order print out 7/11 pay slip and give to tenant.

Electronic Cash Payments - Take your cash and personalized PaySlip into 7-Eleven to pay your rent.

- Contact us for your personalized PaySlip and to find the most convenient payment locations
- A transaction fee of \$3.99 will be applied for transactions up to \$1500

3. PAPER CHECKS

If check is received through mail prior to the 1st of the month there is no charge.

When check is received on the 1st or after there is a \$5.00 charge.

Walk in charge for tenants paying rent is \$10.00

REMEMBER COMMUNICATION AND ORGANIZATION ARE THE TWO KEY ELEMENTS TO A PROSPEROUS COMPANY